

Padnell Infant School

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#17th April 2024

Dear Parents & Carers,

By now, you should have received your official notification of your child's place here at Padnell Infant School. On behalf of the whole team I would like to extend a warm welcome to you and your family. Enclosed with this formal letter is a postcard as a personal welcome to your child.

Although your letter from Hampshire County Council, received via email on 16th April states you need to bring your documents into school by 30th April, instead we would like to invite you to attend the school during one of the following times:

<u>Wednesday 1st May</u>
• 8am - 11.30am or
• 1.30pm – 2.30pm
<u>Thursday 2nd May</u>
• 9.30am – 11.30am,
• 1.30pm – 2.30pm or
• 3.30pm – 5.30pm

This will be to complete the initial paperwork required. It will take approximately 15 minutes to complete it all and you will need to bring with you evidence of the address you provided on your application, and your child's date of birth.

The Proof of Address required should be two of the following, both dated within the last three months:

- A household bill showing both your name and the property address (e.g. gas, electricity, water, Council Tax Bill)
- A recent bank statement, credit card statement or store card statement.

Please can we ask that, if possible, children do not attend on this occasion, as we would rather their first visit be engaging and exciting for them, rather than waiting for their parent to complete the paperwork. We also request that you access the school site via the Infant School entrance, and not the Junior School on this occasion for safeguarding reasons.

At this visit, there will be an opportunity for you to provide any key information you think we need at this early stage. It may be that your child has a special educational need or a medical condition that we may need to prepare for.

If you no longer require your place here at Padnell, you will need to email the Admissions Team but we would appreciate it if you could let us know too. Please refer to your email/letter from Admissions regarding waiting lists of preferred school places.

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Stay & Play Sessions (5th & 6th June)

You and your child are invited to an informal and relaxed “Stay & Play” session on Wednesday 5th June (10am – 11am) and Thursday 6th June (1.30pm – 2.30pm). You are welcome to attend both sessions if you wish. This will be an opportunity to meet the Year R team, other parents and children starting school in September.

Class Notification Letter

During the week of 10th June 2024, you will receive a further letter providing information of your class teacher and learning support assistant. A photo of them both will be provided.

Accessing our school website during w/c 17th June, you will be able to show your child a welcome video from a variety of people here in school. There will also be nursery rhymes for you to watch and learn together at home

Children: Class Sing & Story Session Adults: Starting School Presentation (3rd July)

Children in each class are invited to visit at different times on Wednesday 3rd July for a Sing and Story Session in the classroom whilst their parents go to the Hall and attend a “School Readiness” presentation.

Getting to Know You Sessions (2nd, 3rd and 4th September)

Also included in this letter will be the date for your ‘Getting to Know you’ session either on Monday 2nd, Tuesday 3rd or Wednesday 4th September. There is little flexibility with these dates so thank you for understanding the complexity of this. This session will be with 4 other children and one of their parents. It will be a two hour session in the classroom with a designated 1:1 time to talk to the teacher and complete a transition document, so that we are fully informed about your child and family circumstances as well as sharing with you some “top tips” on how to manage school life and how to support your child at home.

First independent sessions (5th & 6th September)

On Thursday 5th and Friday 6th September, you will drop your child off for either a morning or afternoon session without you. Again, we appreciate you accommodating us and keeping to the time given as much as possible.

From Monday 9th September your child will attend school for the morning until 11.45am (please drop off between 8.40am and 8.55am).

On Thursday 12th and Friday 13th September they will stay for lunch and leave at 1pm (drop off again is between 8.40am and 8.55am).

From Monday 16th September your child will begin school full time and can attend before and after school care, if this is a provision you require.

A summary of all of these dates is enclosed.

We hope these opportunities are useful in preparing both you and your child in starting your journey here at Padnell in a happy and settled way.

Kind regards,



Mrs Mandy Grayson
Headteacher