

# Padnell Infant School

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Headteacher: Mrs Mandy Grayson BA Hons



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25<sup>th</sup> April 2022

Dear Parents & Carers,

You should have, by now received your official notification of your child's place here at Padnell Infant School. On behalf of the whole team I would like to extend a warm welcome to you and your family. Enclosed with this formal letter is a postcard as a personal welcome to your child.

We will accept your place on your behalf **unless** you email us ([admin@padnell-inf.hants.sch.uk](mailto:admin@padnell-inf.hants.sch.uk)), by **Friday 29<sup>th</sup> April** to inform us you do not require the place. Please refer to your email/letter from Admissions regarding waiting lists of preferred school places.

We would then like to invite you to attend the school during one of the following times:

**Tuesday 10<sup>th</sup> May between 8am – 11.30am or 1.15pm – 2.30pm**

**Thursday 12<sup>th</sup> May between 9.30am – 11.30am, 1.15pm – 2.30pm or 3.30pm – 5.30pm**

This will be to complete the initial paperwork required. It will take approximately 15 minutes to complete it all and you will need to bring with you your child's **full** Birth Certificate and proof of your address.

The Proof of Address required should be two of the following, both dated within the last three months:

- A household bill showing both your name and the property address (e.g. gas, electricity, water, Council Tax Bill)
- A recent bank statement, credit card statement or store card statement.

Although the official letter from Admissions may state a Passport is suitable as your child's identification to accept your place, here at Padnell we ask for your child's **full Birth Certificate**. Please can we ask that, if possible, children do not attend on this occasion, as we would rather their first visit be engaging and exciting for them, rather than waiting for their parent to complete the paperwork. We also request that you access the school site via the Infant School entrance, and not the Junior School on this occasion for safeguarding reasons.

At this visit there will be an opportunity for you to provide any key information you think we need at this early stage. It may be that your child has a special educational need or a medical condition which we may need to prepare for.

## **Stay & Play Sessions (8<sup>th</sup> & 9<sup>th</sup> June)**

You and your child are invited to an informal and relaxed "Stay & Play" session on either Wednesday 8<sup>th</sup> June (10am – 11am) and Thursday 9<sup>th</sup> June (1.30pm – 2.30pm). You are welcome to attend both sessions if you wish. This will be an opportunity to meet the Year R team, other parents and children starting school in September.

## **Class Notification Letter**

During the week of 13<sup>th</sup> June 2022, you will receive a further letter providing information of your class teacher and learning support assistant. A photo of them both will be provided.

Accessing our school website during w/c 13<sup>th</sup> June, you will be able to show your child a welcome video from a variety of people here in school. There will also be nursery rhymes for you to watch and learn together at home

**Children: Class Sing & Story Session Adults: Starting School Presentation (6<sup>th</sup> July)**

Children in each class are invited to visit at different times on Wednesday 6<sup>th</sup> July for a Sing and Story Session whilst their parents attend a "School Readiness" presentation in the hall.

**Getting to Know You Sessions (1<sup>st</sup> or 2<sup>nd</sup> September)**

Also included in this letter will be the date for your 'Getting to Know you' session either Thursday 1<sup>st</sup> or Friday 2<sup>nd</sup> September. There is little flexibility with these dates so thank you for understanding the complexity of this. This session will be with 4 other children and one of their parents. It will be an hour in the classroom with a designated 1:1 time to talk to the teacher and complete a transition document, so that we are fully informed about your child and family circumstances.

**Class Visits (with Parents) (5<sup>th</sup>, 6<sup>th</sup> or 7<sup>th</sup> September)**

Following this you will then be invited into school again for a session on either Monday 5<sup>th</sup>, Tuesday 6<sup>th</sup> or Wednesday 7<sup>th</sup> September to learn and play in the classroom. During this time the teacher will share with you some 'top tips' on how to manage school life and how to support your child at home.

**First independent sessions (8<sup>th</sup> & 9<sup>th</sup> September)**

On Thursday 8<sup>th</sup> and Friday 9<sup>th</sup> September you will drop your child off for either a morning or afternoon session without you. Again, we appreciate you accommodating us and keeping to the time given as much as possible.

From Monday 12<sup>th</sup> September your child will attend school for the morning until 11.45am (please drop off between 8.45am and 8.55am).

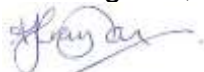
On Thursday 15<sup>th</sup> and Friday 16<sup>th</sup> September they will stay for lunch and leave at 1pm (drop off again is between 8.45am and 8.55am).

From Monday 19<sup>th</sup> September your child will begin school full time and can attend before and after school care, if this is a provision you require.

A summary of all of these dates is attached.

We hope these opportunities are useful in preparing both you and your child in starting your journey here at Padnell in a happy and settled way.

Kind regards,



Mrs Mandy Grayson  
Headteacher

Our Padnell promise to be a: **G**iving citizen  
**R**esilient learner  
**O**riginal thinker  
**W**ise worker

## DATES TO REMEMBER

Please attach this to your fridge or noticeboard at home for quick reference

Tuesday 10 <sup>th</sup> May 8am – 11.30am or 1pm – 2.30pm	Visit school during one of these times to complete paperwork. Please bring your child's <b>full</b> Birth Certificate and proof of your address (two, both dated within the last three months. E.g. household bill, council tax bill, recent bank statement)
Thursday 12 <sup>th</sup> May 9.30am – 11.30am, 1pm – 2.30pm or 3.30pm – 5.30pm	Visit school during one of these times to complete paperwork. Please bring your child's <b>full</b> Birth Certificate and proof of your address (two, both dated within the last three months. E.g. household bill, council tax bill, recent bank statement)
Wednesday 8 <sup>th</sup> June 10am – 11am	Stay & Play session for all
Thursday 9 <sup>th</sup> June 1.30 – 2.30pm	Stay & Play session for all
w/c 13 <sup>th</sup> June	A class Notification letter will be sent together with a date for a "Getting to Know you" Session
w/c 13 <sup>th</sup> June	Welcome video and nursery rhymes will be uploaded on our website
Wednesday 6 <sup>th</sup> July 9.30am – 10.30am	Rabbits Class - Meet the Teacher/Sing and Story Session
Wednesday 6 <sup>th</sup> July 10.30am – 11.30am	Foxes Class - Meet the Teacher/Sing and Story Session
Wednesday 6 <sup>th</sup> July 1.30pm – 2.30pm	Squirrels Class - Meet the Teacher/Sing and Story Session
July	A unique one-time passcode will be issued in July to set up an account on <a href="http://www.scopay.com">www.scopay.com</a> so you can place online orders for uniform. The deadline for orders is Tuesday 31 <sup>st</sup> August. We will then issue you with the uniform on your visit on 6 <sup>th</sup> , 7 <sup>th</sup> or 8 <sup>th</sup> September.
Tuesday 31 <sup>st</sup> August	Deadline for online Uniform Orders
Thursday 1 <sup>st</sup> or Friday 2 <sup>nd</sup> September	"Getting to know you" session. We will advise you of the date and time in the letter we will send w/c 13 <sup>th</sup> June
Monday 5 <sup>th</sup> to Wednesday 7 <sup>th</sup> September	You will visit with your child for <b>one</b> stay and play session on one of these days (to be advised in June). We will issue uniform orders at this session which will last for an hour.
Thursday 8 <sup>th</sup> and Friday 9 <sup>th</sup> September	Your child will attend for either one morning or afternoon session <u>without you</u> . Again, we will advise you of the date in the June letter.  <b>Uniform to be worn from this date</b>
Monday 12 <sup>th</sup> to Wednesday 14 <sup>th</sup> September	Your child will attend school until 11.45am Drop off is between 8.45am and 8.55am
Thursday 15 <sup>th</sup> & Friday 16 <sup>th</sup> September	Your child will attend until 1pm, staying for lunch Drop off is between 8.45am and 8.55am
Monday 19 <sup>th</sup> September	Your child will attend full time (they can use our before and after school care – Crafty Club – from this date)