



**Padnell Infant
School**

PADNELL INFANT SCHOOL

BOARD OF GOVERNORS

DRUG ISSUES POLICY

Name of Unit/Premises/Centre/School	Padnell Infant School
Date of Policy Review	June 2016
Date of Next Review	November 2018
Name of Headteacher	Mrs Mandy Grayson

Introduction

Padnell Infant School is committed to the health and safety of all its members and will take action to safeguard their well-being. We value the importance of the family unit and will support all members in their awareness of drugs and their misuse.

In the context of this policy the term "drug" is used to include

- i illegal substances
 - ii Legal highs (psychoactive substances act 2016)
 - ii substances which are legal but can be misused
- [Some of these substances would not be acceptable for possession on school premises e.g. alcohol and tobacco. Other substances e.g. glue, solvents, over the counter and prescribed medicines would be acceptable for possession and use on school premises, provided this is for their proper intended purpose). (Drug matters Nov. 1995)

We recognise that adults are role models and we commit ourselves to

- a setting an example to our pupils
- b keeping a smoke-free environment
- c involving and informing parents of our work
- d avoiding the use of over the counter medicines in front of the children

This policy covers deliberate and accidental possession and use of drugs and other substances

Education

Rationale ~

to make children aware they have choices and help them make informed decisions.

Aims ~

- 1 to develop health education especially relating to what goes onto and into the body
 - a know that all medicines are drugs but not all drugs are medicines.
 - b know that all substances can be harmful if not used properly.
 - c know about different types of medicine and that some people need them to live a normal life.
 - d know and understand simple safety rules about medicines, tablets, solvents and household substances.
- 2 to help children to be able to resist pressures from adults and peers with regard to drug issues.
- 3 to explore attitudes to drug use.
- 4 to acquire accurate information with respect to drugs

Managing drug related incidents in school ~

a "in school"

This policy applies to all members of the school community on the school premises, including all buildings and grounds as well as all off-site visits. It will also apply to use of the school's facilities and grounds by the community out of school hours.

b Records

Records will be kept in the head teacher's office where incidents can be recorded under the individual child's name. Where the evidence is not supported through further reports/incidents the record/evidence will be removed from the records after 1 year.

c Suspicious behaviour

A change of behaviour will be reported to the headteacher and logged in the book mentioned above. In this way patterns of behaviour may become apparent.

d Finding substances

If a substance is discovered which is suspected of being harmful, illegal or in need of investigation it will be removed to a place of safe keeping **IN THE PRESENCE OF A WITNESS** and the above procedure followed.

In either case the following information should be recorded:

- 1 date and time of retrieval
- 2 size and appearance of substance
- 3 the names of those concerned
- 4 action taken

The pupil's parents should be informed of the action taken.

e Finding paraphernalia

If any equipment, gear or paraphernalia associated with drugs misuse is discovered, the items should be handled with care. The incident will be recorded as above and the items confiscated. Needles and syringes will be placed in a rigid and secure container for collection by the appropriate service.

f Searching

Storage areas including drawers remain the property of the school. The headteacher may authorise a search of these when there is reasonable cause to suspect the presence of prohibited items. This search must be **IN THE PRESENCE OF A WITNESS** and the pupil concerned.

g Finding drug misuse

If a pupil is found in possession of a substance suspected of being illegal, the police will be informed. If a pupil is found to be in

possession of tobacco, alcohol, glue, solvents, prescribed or over the counter medicines

- a parents will be informed
- b Locality Team will be contacted if this seems appropriate

In an emergency arising from a drug related incident, the well-being of the pupil is paramount. In all instances

- a the pupil will be separated from the rest of the group
- b the next step in terms of the pupil's welfare will be decided. If this is a child protection issue, we will follow the Child Protection Procedures.

Staff Development

All staff need to ~

- 1 understand and support the rationale and aims of drug education
- 2 be made aware of the legal implications and their own responsibilities
- 3 be made fully aware of drug issues and the need to keep this knowledge updated