

Padnell Infant School

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Headteacher: Mrs Mandy Grayson BA Hons



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Dear Parents & Carers,

MEDICAL CONDITIONS POLICY

In order to follow the legal requirements, and those of our “Supporting Pupils at School with Medical Conditions” Policy, we must ask every parent/carer to complete a medical questionnaire (attached). We require all questionnaires to be returned, even if your response is “No”. If you answer “Yes” to any questions we will be in touch with further information.

Our procedures for medicines required for short-term illness (Antibiotics for Tonsillitis for example), are also included in the above policy (available to read on our website). We are only able to administer medicines if your child needs four doses a day.

All medication needs to come in via the office where you will have to complete a form. We will ensure your child is given their medication and record it on two separate forms. We will then require you to sign for the medicine at the end of each afternoon, and again when you hand it back the following day.

All Inhalers for Asthma sufferers will be taken in through the office so we can record their expiry dates, but will then be held in class and administered and recorded by the class teacher or LSA.

Yours sincerely

Mrs Mandy Grayson
Headteacher

Enc – Medical Questionnaire

Our Padnell promise to be a: **G**iving citizen
Resilient learner
Original thinker
Wise worker

