

# Padnell Infant School

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Dear Parents & Carers,

## **REQUEST TO ADMINISTER NON-PRESCRIBED PARACETAMOL**

Following changes in legislation regarding the giving of non-prescribed medicine to children, schools are now able to hold a bottle of Calpol on site to use if a child needs it for pain relief. Strict procedures will be put in place by the school and ultimately the consent remains with the Parents/Carers. Should you wish your child to have Calpol administered during the school day, please continue to read the following information.

If you would be happy for us to give your child the occasional dose of paracetamol (Sugar Free Calpol), under limited circumstances (if they get a headache, or any other type of mild to moderate pain), please complete and return the reply slip below.

Obviously we wouldn't keep them in school unnecessarily, if they were very poorly we'd contact you.

If you return the slip below giving us permission to give your child paracetamol and they require it after 1pm (four hours after they could have last had a dose), we would telephone the first contact AFTER we had given your child a dose of Calpol, leaving a voicemail if there was no answer. If we do not manage to speak directly to you we would then follow up with a text message to confirm. In addition, records are always kept of any medicines administered and we will adhere to the direction on the bottle which tells us the correct dose to give.

As there needs to be a minimum of 4 hours in between doses of paracetamol, if we needed to give them any within 4 hours of when they first arrived at school (before 1pm), we'd contact you to ask you to email us giving your permission to administer a dose and confirm that they had not already had any Calpol or other medicine containing paracetamol (other cough/cold treatments), that day.

With the above in mind, can you complete the slip below and return to us as soon as possible. If we do not hear from you, we will assume that you do not wish us to give your child paracetamol at school.

Yours sincerely



Mrs Mandy Grayson  
Headteacher

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## **PERMISSION TO ADMINISTER NON-PRESCRIBED PARACETAMOL**

I am happy for you to give my child paracetamol and I am confirming that:

- They have had paracetamol before and didn't have an allergic reaction to it
- They are not currently taking any medicines that would interact with paracetamol   
(you can ask a pharmacist if needs be)
- I will inform the school if they start any medicines which would interact with paracetamol   
(you can ask a pharmacist if needs be)

Parent/Carer Signature: ..... Date: .....

Relationship to Child: ..... Class: .....

Child's Name: ..... Date of Birth: .....